Thursday, December 16, 2021
Naples Airport Authority: Regular Meeting

The meeting was called to order by Chair Lenhard at 8:34 a.m. in the Council Chambers at City Hall.

A. ROLL CALL

1. Swearing In Ceremony for Commissioner Dustin

Ms. Jessica Rosenberg, Deputy City Clerk, administered the Oath of Office to reappointed Authority Commissioner, Mr. Kerry Dustin, to serve a four-year term from December 1, 2021 to November 30, 2025.

2. Roll Call

Present were Chair Lenhard, Vice Chair Dustin, Commissioner Rideoutte, Commissioner Messer and Commissioner Ruppert.

Staff and Authority Counsel present were Mr. Rozansky, Mr. Owens, Ms. Cooper, Mr. Lobb, Mr. Keith, Mr. Warriner, Mr. Burch, and Ms. Menard. Ms. Rita Cuddihy was also in attendance.

B. PLEDGE OF ALLEGIANCE

Chair Lenhard led the Pledge of Allegiance.

C. AGENDA

Mr. Rozansky noted the following corrections to the agenda:

- Under A. Roll Call, the swearing in of Commissioner Dustin was added as Item No. 1 and Roll Call was resequenced to Item No. 2.

- Under D. Minutes, Item 1, November 18, 2021 Regular Meeting Minutes, two changes were made as follows: 1) In the last paragraph on page 1, the minutes will be corrected to read "Chair Lenhard" rather than "Chain Lenhard." and 2) In the first line on page 5, the minutes will be corrected to read "Commissioner Ruppert stated that it is the Board's fiduciary responsibility to review and approve" rather than "renew and approve."

- Under G. Action Items, Item No. 3, Assignment, Assumption and Amendment of City of Naples Airport Authority Leasehold Agreement from AA Aviation Hangar Condominium Association, Inc. to Industrial Equities of Florida, LLC, and Item No. 4, Assignment, Amendment and Restatement of Leasehold Agreement from Joelle Development, LLC to NetJets Services, Inc. were removed from the agenda and will be considered at a later date. Item Nos. 5 – 8 were resequenced to Item Nos. 3 – 6.

- Under Action Item 4 (formerly Action Item 6 in the original Board packet), Noise Compatibility Committee 2021 Annual Report, the wording in the third paragraph and fifth paragraph under the NCC Chair's report, were modified to reflect that the FAA has approved the NEM's and the NCP has begun. The previous report stated that we were awaiting FAA approval.

- Under Action Item 5 (formerly Action Item 7 in the original Board packet), Naples Airport Authority 2021 Annual Report, there was a minor typographical error under the Executive Director's report in the third paragraph, and the word, "remodel" was deleted since it appeared twice in the second sentence.

- The swearing in of Incoming Commissioner Cuddihy was added as Item O, and Adjournment was resequenced to Item P.

D. MINUTES

1. November 18, 2021 Regular Meeting Minutes

Vice Chair Dustin moved approval of the November 18th Regular Meeting minutes as corrected and previously noted by Mr. Rozansky during the Agenda portion of the meeting. Commissioner Ruppert seconded. Motion passed unanimously 5-0.

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Presentation to Outgoing Commissioner Rideoutte

Chair Lenhard recognized Outgoing Commissioner Rideoutte for his years of service on the Naples Airport Authority Board of Commissioners. Chair Lenhard highlighted Commissioner Rideoutte's educational background, community involvement and noted the countless number of contributions he made to improve the quality of life in this community. Commissioner Rideoutte commented that he enjoyed serving the Authority. Mr. Rozansky sincerely thanked Commissioner Rideoutte for his guidance, wisdom and leadership.

2. Employee of the Year

Chair Lenhard recognized Mr. Jeff Gifford as Employee of the Year. He stated that unfortunately Mr. Gifford was unable to be present at the meeting. Chair Lenhard said that Mr. Gifford joined the NAA as a seasonal Ramp Assistant in 2006 and continued returning every season until 2014 when he joined the team full time. He noted that Mr. Gifford serves as a role model for the rest of the operations team and is ready to assist in any way he can, including learning the job of Line Technician in addition to his own duties as a Ramp Assistant. Chair Lenhard thanked Mr. Gifford for exhibiting the APF values and for his contributions to meeting our customer service vision by providing a first and lasting impression of excellence.

3. Investment Update – John Grady, Public Trust Advisors

Mr. Warriner introduced Mr. John Grady, our investment advisor and Managing Director of Public Trust Advisors. Mr. Warriner explained that to date the NAA has invested a little over half of the $20 million that the Board previously approved. He said that Mr. Grady will provide a general economic update as well as an update of where we are in our investment portfolio and an overview of investment strategy.

Mr. Grady thanked the Board and staff for the opportunity to present. He congratulated Commissioner Rideoutte on his next adventure and said that it has been a pleasure to work with him. Mr. Grady provided the most recent data for U.S. gross domestic product, inflation, labor and housing markets, monetary policy, yield curve on inflation and credit spreads, as well as the maturity structure and cash flow of our portfolio at the end of November 2021. He addressed comments on our investment portfolio and the economic outlook.

F. PUBLIC COMMENTS

Ms. Mary Tatigian, 4360 7th Avenue SW, Naples, 34119, commented that she has lived in Naples for 38 years and in her current home for 21 years. She said that about one year ago, she noticed a significant increase in flight activity, resulting in excessive, intolerable noise. She said that she has two sound meters on her deck that read between 65 and 80 decibels all day long. Ms. Tatigian noted that she formed a group, Quiet Collier, in an attempt to combat the noise pollution that many Naples residents are experiencing. Chair Lenhard stated that the Board of Commissioners are well aware of the situation and that the NAA is undergoing the Part 150 Noise Study to address the community's concerns. Mr. Rozansky added that the FAA controls the flight paths and that the Part 150 Noise Study provides a mechanism that allows us to offer recommendations to the FAA. He encouraged her to stay engaged in the process. He asked Ms. Tatigian if she had any recommendations, and she said that air traffic could be diverted to other nearby airports such as Marco Island, Fort Myers or Immokalee and that flights to/from Naples could use a steeper ascent or descent.

Commissioner Messer thanked Ms. Tatigian for attending the meeting and stated that several Board members live directly beneath the flight path and experience the noise as well. Commissioner Messer said that if there is any opportunity to effect change, it is through the Part 150 Noise Study or through the supplementary analysis and partnering with the FAA. Mr. Rozansky provided a timeline for the second half of the Part 150 Noise Study.

Mr. Fred Harms, 1736 Harbour Lane, Naples, 34104 commented that he lives at the approach end of Runway 5 and expressed concern about the noise and air pollution being emitted by jets that line up in the Runway 5 area. Mr. Harms stated that when his parents owned the home, they called the Fire Department regarding jet exhaust. He said the Fire Department brought meters and advised that the air within their home was unsafe and that they should keep their windows closed.

Please Note: Following this meeting staff contacted the City of Naples Fire Department, Collier County EMS and Greater Naples Fire Rescue District and could not locate a record of the incident.

In addition, Mr. Harms stated that he has since purchased the home and that the noise is very loud during his walks to Baker Park or when he sits outside his home. Mr. Harms asked about a comment made at the Technical Advisory Committee concerning the airport possibly purchasing homes, Mr. Rozansky clarified that the comment was made by our noise consultant who stated that some airports purchase and demolish homes within the noise contour so that it is not occupied again. He added that these types of purchases are not made to extend runways. Mr. Rozansky added that he did not believe that this concept would be part of the Part 150 Noise Study. From a safety standpoint, Chair Lenhard explained that aircraft land and take off into prevailing winds and that most of the winds come from the northeast or the southwest which is why Runway 5-23 is the most heavily used runway. Mr. Rozansky noted that Mr. Harms' home is a little more than a thousand feet from the end of the runway. He stated that jets are queuing on Taxiway A waiting for departure clearance and are sometimes delayed by arrivals. He added that one of the initiatives our noise consultant is working on is improving efficiency to reduce jets waiting on the taxiways. He encouraged Mr. Harms to stay engaged in the Part 150 Noise Study. Mr. Harms commented about the curfew, and Mr. Rozansky said that that is another initiative of the Noise Study.

G. ACTION ITEMS (Public comments accepted for each item; 5-minute limit)

1. Airport Master Plan

Mr. Rozansky requested Board approval of the Master Plan Update. He stated that the final Master Plan Update encompasses about four years' worth of work and two dozen public meetings. He introduced Mr. Doug DiCarlo of Environmental Science Associates to present the final Master Plan Update presentation.

Mr. DiCarlo provided a summary of the Master Plan. He reviewed the overall planning process, timeline of the Airport Layout Plan drawing set approvals, depicted an aerial of the airport, summarized the type of projects that are within the Master Plan and 20-year horizon, as well as the development program costs (calculated before COVID-19).

Commissioner Ruppert moved approval of the Airport Master Plan Update as presented by Mr. DiCarlo. Vice Chair Dustin seconded. Motion passed unanimously 5-0.

2. Sole Source Contract for a Tower Voice Switch Not to Exceed $190,000

Mr. Keith requested Board authorization for the Executive Director to use sole source purchasing to acquire an Air Traffic Control Tower (ATCT) voice switch system in an amount not to exceed $190,000. He said that with the delay of the ATCT cab renovation, Tower personnel recently requested a voice switch system that provides control of multiple communication inputs (radios, telephone, IFR control facility direct access lines) in the ATCT cab from a single controller interface. He said that the existing switch is nearing the end of its useful life and has limited

support from the system manufacturer due to its age. The upgraded voice switch will be compatible with newer air traffic control equipment, will be fully supported by the manufacturer and will also include installation of an additional (fifth) controller position in the cab, which the existing equipment does not allow for. The replacement voice switch will be the latest model from Frequentis which is currently being installed at FAA-owned tower facilities.

A question-and-answer period followed.

Vice Chair Dustin moved approval for the Executive Director to use sole source purchasing to acquire an Air Traffic Control Tower (ATCT) voice switch system in an amount not to exceed $190,000 as presented by Mr. Keith. Commissioner Messer seconded. Motion passed unanimously 5-0.

3. Interlocal Agreement with Collier County

Mr. Lobb requested Board approval for the Chair to execute the Interlocal Agreement between the Collier County Board of County Commissioners and the City of Naples Airport Authority for emergency assistance, consultation and management as needed. He stated that the NAA and Collier County Airport Authority (CCAA) executed a similar agreement in 2015, and although it was never utilized, it was appreciated by the County. Mr. Lobb said that due to recent changes in management of the CCAA and the COVID-19 pandemic, the County has requested the renewal of this agreement which is nearly identical to the previous agreement. Mr. Lobb added that it is entirely voluntary and either party may withdraw from the Agreement with 30 days' notice. Mr. Lobb stated that staff time provided to the CCAA would not be reimbursable but any expenses or other costs incurred would be reimbursable.

A question-and-answer period followed.

Commissioner Ruppert moved approval for the Chair to execute the Interlocal Agreement between the Collier County Board of County Commissioners and the City of Naples Airport Authority for emergency assistance, consultation and management as needed. Commissioner Messer seconded. Motion passed unanimously 5-0.

4. Noise Compatibility Committee 2021 Annual Report

Mr. Burch requested Board approval of the FY 2021 Noise Compatibility Committee Annual Report. He noted that there are two versions of the report – one is in a handout form, and the other is in an interactive electronic form. He summarized each section of the report. Mr. Burch stated that the Noise Compatibility Committee unanimously approved the report at its November 4th Regular Meeting, and upon Board approval, the report will be available to the public in print and on our website, distributed via e-mail to tenants and customers and utilized in presentations.

Commissioner Messer suggested an update to the language in Chair Holland's letter regarding Phase 2 of the Noise Study. Specifically, the last sentence of the second paragraph should be corrected to read, "Phase 2 began in earnest in November and includes several opportunities for

residents, neighbors and stakeholders to participate." Mr. Rozansky noted additional revisions had been made after the Board packet was distributed.

Commissioner Ruppert moved Board approval of the FY 2021 Noise Compatibility Committee Annual Report with the corrections noted above. Vice Chair Dustin seconded. Motion passed unanimously 5-0.

5. Naples Airport Authority 2021 Annual Report

Mr. Burch requested Board approval of the FY 2021 Naples Airport Authority Annual Report. He noted that the report includes a more comprehensive look at the airport in general compared to the NCC report which focuses primarily on noise. He highlighted several of the initiatives and accomplishments over the prior fiscal year. He noted that there will be two versions of the report, one being a printed handout, and the other is an interactive electronic version. Upon approval, the report will be available to the public in print and on our website, distributed via e-mail to tenants and customers and utilized in presentations.

Vice Chair Dustin pointed out that in the third paragraph on the last page under "Our Master Plan Nears Completion", there is a reference in the last sentence that local approval was formalized at a Naples City Council meeting in fall 2021. Mr. Rozansky stated that staff noticed the error and the Annual Report was revised to remove that sentence. In addition, and as noted earlier in the Agenda portion of the meeting, the minor typographical error under the Executive Director's report will be corrected.

Commissioner Messer asked if Aviatrix had any new suggestions that we have not done in the past to utilize the annual report. Mr. Burch stated that we could share it more broadly with the community and to include it at our outreach/open house events as well as share the link with people when we have the opportunity to do so.

Vice Chair Dustin pointed out that he believes that the economic impact is substantially greater than $440 million and suggested that we tell people that it is substantially undervalued. There was discussion about FDOT's 2022 economic impact analysis and their goal to have an updated deliverable by the end of calendar year 2022.

Commissioner Rideoutte moved Board approval of the FY 2021 Naples Airport Authority Annual Report with the corrections noted above. Commissioner Messer seconded. Motion passed unanimously 5-0.

6. Design-Build Agreement for Fuel Farm Expansion with Currier TK in an Amount Not to Exceed $240,000

Mr. Keith requested Board approval and authorization for the Executive Director to execute a contract with Currier TK for design services for fuel farm improvements in an amount not to exceed $240,000. Staff negotiated a scope of work for design, permitting and preconstruction services with Currier TK following Board approval for the selection of Currier TK at the November Board meeting. During design-build process, Currier TK will establish a Guaranteed

Maximum Price (GMP) for the construction phase that will be presented to the Board for approval at a subsequent meeting. This project is included in the FY 2022 budget for $2 million.

A question-and-answer period followed.

Vice Chair Dustin moved Board approval and authorization for the Executive Director to execute a contract with Currier TK for design services for fuel farm improvements in an amount not to exceed $240,000. Commissioner Rideoutte seconded. Motion passed unanimously 5-0.

H. NEW BUSINESS

1. North Road Terminal Feasibility Analysis – SchenkelShultz Architecture

Mr. Lobb requested Board review and discussion regarding the feasibility of additional modifications and proposed future uses of the North Road Terminal (NRT). He stated that a partial renovation of the NRT was completed during 2020 to allow use of the facility as a temporary FBO during the remodel of the General Aviation Terminal but that those renovations only partially addressed the modifications needed to bring the facility up to current standards. He introduced Mr. Craig Hanson of SchenkelShultz Architecture, who presented an overview of the feasibility study to determine possible future uses and improvements.

Mr. Hanson provided three options for consideration with Option 1 being a limited renovation to the NRT to keep the cost under the 50% FEMA threshold, Option 2 being a more extensive renovation that would include required code upgrades and Options 3A and 3B being a demolition and replacement of the Commercial Terminal with 3A including limited site improvements and 3B including maximizing ramp improvements. He reviewed estimated construction costs for each option and stated that his firm recommended Option 2 because it addresses a lot of existing building code deficiencies and best balances terminal improvements and budget. He noted that Option 2 would require the relocation of car rental services.

Mr. Rozansky requested Board feedback on the high-level conceptual feasibility analysis. There was Board and staff discussion regarding the options, the limitations of the existing building, the ability to safely and efficiently manage the traffic we have today and into the future, where the car rental facility could be relocated to and the feasibility of obtaining FAA and FDOT funding.

There was Board consensus for staff to pursue the feasibility of Option 2 as recommended by SchenkelShultz Architecture.

Chair Lenhard called for a short recess.

I. OLD BUSINESS

1. Noise Compatibility Committee Update (NCC)

Commissioner Messer stated that the NCC last met on November 4th, and she reported on that meeting at the November 18th Regular Meeting. She announced that the next NCC meeting is

scheduled for February 3rd and that on December 9th, the NAA held its first Plane Talk community open house to provide the public an opportunity to speak with NAA staff, Board and Committee members about any topics they choose. She noted that Mr. Zac Burch, Communications and Community Engagement Manager, is working with NCC members to schedule community meetings in the areas that they represent and that anyone interested in scheduling a meeting or presentation should contact Mr. Burch at zburch@flynaples.com or at 239-643-0733.

2. Technical Advisory Committee Update (TAC)

Commissioner Messer noted that the TAC last met on December 14th related to the ongoing Part 150 Noise Study. She highlighted several topics that were presented by ESA, our noise consultant, as well as the presentation by NetJets. She reported that three new liaisons have been added to the TAC, one representing the Office of Representative Mario Diaz-Balart and two representing the FAA. Commissioner Messer noted that the FAA formally accepted the Noise Exposure Maps in a letter dated December 9th and that the next TAC Meeting is tentatively scheduled for February. She reiterated that public outreach and community engagement are critical to NAA's efforts to engage the community and encouraged the public to contact Mr. Burch at zburch@flynaples.com or at 239-643-0733 to schedule community meetings or presentations.

Commissioner Ruppert commented that at yesterday's TAC meeting, he was encouraged to see more active participation by the FAA. Going forward, he said it gave him increased optimism that the second part of our Noise Study will have more substance, be more realistic and have a more time efficient response to some of the ideas and concerns of the community.

3. Strategic Plan Scorecard – FY 2021 End of Year Report

Ms. Cooper requested Board review and acceptance of the Strategic Plan Scorecard for FY 2021 End of Year Report. She provided the Scorecard summary that details the work that the team accomplished during the fiscal year that ended on September 30th, 2021. She stated that there was one initiative, "Maintain compliance with Part 139 requirements", shown in red, that was not achieved but was fully mitigated soon after the discrepancy was noted. She said that staff achieved an overall score of 96% of completion of the goals and objectives for FY 2021.

Commissioner Messer congratulated staff on an incredible job throughout the past year. Regarding the initiative that was not met, she asked what the measure would be the next time around. Ms. Cooper stated that through this process, staff learned that measures should be a stretch but must be achievable and we now know that this measure was not. Mr. Rozansky added that the measure has been changed to "Zero Unmitigated Discrepancies" in the scorecard for fiscal year 2022. He stated that it still sets a high threshold but is achievable.

Vice Chair Dustin moved Board acceptance of the Strategic Plan Scorecard - Fiscal Year 2021 End of Year Report. Commissioner Messer seconded. Motion passed unanimously 5-0.

4. Strategic Plan Incentive Program

Ms. Cooper requested Board authorization for the Executive Director to distribute incentive pay to employees under the Strategic Plan Incentive Program for FY 2021. She provided an overview of the program which was approved at the December 20, 2018 Regular Meeting. She stated that based upon the achievement of 96% of the measures in our Strategic Plan Scorecard, the total incentive expense is approximately $479,165 and that achievement of 100% of the measures has been accrued in the amount of $499,131.

In response to Commissioner Ruppert's question as to when the incentive would be paid, Ms. Cooper stated that it would be paid in December.

Chair Lenhard said that the two initiatives that staff fell short on were items out of their control. He added that the manner in which the FAA performs Part 139 inspections has changed and staff mitigated the discrepancies. He said that the Certificate in Excellence in Financial Reporting was being delayed due to a timing issue which is also out of staff's control. Vice Chair Dustin commented that the quality of the financial reporting this year has been excellent. Commissioner Ruppert stated that he was not sure staff were penalized on the incentive for that. Ms. Cooper clarified that the score of 96% was based on the Part 139 discrepancy issue only. Chair Lenhard said that since the discrepancy had been mitigated, which is consistent with the way we feel it should be handled going forward, then staff should be incentivized for achieving 100% of the measures on the Scorecard. Commissioner Messer and Commissioner Rideoutte agreed.

Vice Chair Dustin stated that we had an incredible year because this team did an excellent job and went above and beyond to service extraordinary demand levels. He suggested that the incentive be increased to $600,000, rather than the accrued amount of approximately $500,000. On behalf of the entire team, Mr. Rozansky expressed appreciation for such an immense gesture. He deferred to Mr. Owens on any legal issues related to this.

Mr. Owens stated that the Board has the full authority under this incentive program to pay whatever they deem appropriate, although he said the amount was not budgeted for and he would like to confer with Mr. Rozansky and his team to make sure there are no issues with funding the additional amount. Mr. Rozansky stated that expenses were 18% below budget year to date and didn't believe there would be any issues.

There was discussion on how to calculate and distribute the additional incentive. Commissioner Messer expressed that the entire team performed right alongside management and that the added incentive should be shared equally amongst all employees. There was Board consensus that the additional portion should be distributed evenly amongst all employees, prorated to the length of employment over the fiscal year.

Vice Chair Dustin moved Board approval for the Executive Director to distribute incentive pay to employees for achieving 100% of the Scorecard under the Strategic Plan Incentive Program for FY 2021 and to distribute an additional 20% of the $500,000 incentive amount, or $1,000 per employee, to be shared equally with all employees based on a full year of employment or a

prorated amount based upon the length of the employment over the fiscal year. Commissioner Rideoutte seconded. Motion passed unanimously 5-0.

5. NAA Bylaws

Ms. Cooper requested Board review and discussion of the Naples Airport Authority Bylaws dated October 15, 2020. She said that during the October 15, 2020 Board of Commissioners Regular Meeting, sections of the Authority Bylaws were amended as a proactive measure for the health and safety of Board and Committee members, employees, customers and the public. She summarized the changes made to the Bylaws for in-person attendance at Board meetings as well as in-person quorum requirements at Public Committee meetings.

Ms. Cooper said the Board last reviewed these Bylaws in June and at that time voted to maintain the current Bylaws but to review them again at the December meeting.

There was discussion regarding the 25% quorum requirement for Public Committee meetings.

Vice Chair Dustin commented that the NCC and TAC meetings will have more participation due to the Part 150 Study community outreach phase. He asked how many people participated virtually at the December TAC meeting. Ms. Cooper said that she would have to provide that information after the meeting but added that there have been more people attending virtually because it is more convenient. Vice Chair Dustin stated that we are at a critical stage of community outreach and that we need to do everything we can to promote community outreach and communication about the importance of the airport, its value to this community, what we are trying to do and why we want their input. Mr. Rozansky stated that we are mindful of this, and that staff is exploring a different venue for future meetings. He thanked Vice Chair Dustin for his comments.

Commissioner Ruppert asked that if the Bylaws were changed to require greater attendance by Committee members, would it preclude us from giving the public access to the meeting via Zoom video. Mr. Owens clarified that the Bylaws were amended to deal with safety issues and the Attorney General's interpretation of the Sunshine laws which require that a quorum be in person in order to conduct business. With safety in mind, these changes were implemented but clearly, we can go above and beyond to have Zoom access separate and aside from quorum requirements.

Chair Lenhard recommended that the Bylaws be kept in place until the pandemic is past us. He agreed to the comments about public access and also the suggestion to find a larger venue so that more people can attend in person.

Mr. Rozansky stated that staff will provide Board members with the actual number of virtual attendees who participated at the most recent TAC meeting. He also commented that another good reason to find a larger venue for public meetings is because we are about to roll out our social media policy and public meetings will be promoted on those platforms as well.

There was Board consensus to not change the Bylaws at this time.

J. LEADERSHIP TEAM REPORT

1. Leadership Team Report

Commissioner Ruppert commended the entire team for what they have gone through this year in developing the new facilities, relocating from one side of the airfield to another and then back under all the conditions, the growth and supply chain issues.

Commissioner Ruppert asked if we will be letting the public know about the new aircraft rescue firefighting truck that has arrived for the Aircraft Rescue and Fire Fighting (ARFF) station, paid for by the NAA. He stated that it would be a great way to enforce one of our strategic goals to be an engaged partner in the community. Mr. Rozansky stated that the equipment is not in service yet, but there will be a "rollback ceremony" after the holidays to celebrate this truck, and the media will be invited to attend.

K. FINANCIAL REPORTS

1. Financial Summary

Mr. Warriner presented the November financials. He said that November was another record month and that the year-to-date change in net position before capital contributions was favorable to budget by approximately $1.2 million.

As suggested by Commissioner Ruppert at last month's regular meeting, Mr. Warriner said that an additional capital report has been added to the financials on page 7.

A question-and-answer period followed.

Commissioner Ruppert moved acceptance of the November financials. Vice Chair Dustin seconded. Motion passed unanimously 5-0.

L. COUNSEL'S REPORT

1. Counsel's Report

Mr. Owens reported that there was no significant change with respect to the lawsuit filed by a former employee against the Authority and that there were no other legal matters to discuss.

M. PUBLIC COMMENTS (5-minute limit)

There were none.

N. CORREPONDENCE/COMMISIONER COMMENTS & REQUESTS/MEETINGS

There were none.

O. SWEARING IN CEREMONY FOR INCOMING COMMISSIONER CUDDIHY

Ms. Jessica Rosenberg, Deputy City Clerk, administered the Oath of Office to Incoming Commissioner, Ms. Rita Cuddihy, to serve the four-year term of December 21, 2021 to December 20, 2025.

On behalf of the Board of Commissioners, Chair Lenhard welcomed Ms. Cuddihy and said he looked forward to seeing her next month. He wished Commissioner Rideoutte all the best and said that he will be missed.

P. ADJOURNMENT

With no further business, the meeting adjourned at 12:01 p.m.

Christopher A. Rozansky
Secretary

NOTE: Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Board of Commissioners
Notice of Regular Meeting

FINAL AGENDA

City Hall Council Chambers
735 Eighth Street South
Naples, FL 34102

Thursday, December 16, 2021
8:30 a.m.

Commissioner Michael Lenhard – Chair and Consultant Selection Committee Member
Commissioner Kerry C. Dustin – Vice Chair and Audit Committee Chair
Commissioner Donna M. Messer – NCC Liaison
Commissioner James Rideoutte – Audit Committee Member
Commissioner Rick Ruppert – Consultant Selection Committee Chair
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Board with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

1. Swearing In Ceremony for Authority Commissioner Dustin
2. Roll Call

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. MINUTES

1. November 18, 2021 Regular Meeting Minutes

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Presentation to Outgoing Commissioner Rideoutte
2. Employee of the Year
3. Investment Update – John Grady, Public Trust Advisors

F. PUBLIC COMMENTS ON GENERAL TOPICS NOT ON THE CURRENT AGENDA

G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)

1. Airport Master Plan
2. Sole Source Contract for a Tower Voice Switch not to exceed $190,000
3. Interlocal Agreement with Collier County
4. Noise Compatibility Committee 2021 Annual Report
5. Naples Airport Authority 2021 Annual Report
6. Design-Build Agreement for Fuel Farm Expansion with Currier TK in an amount not to exceed $240,000

H. NEW BUSINESS

1. North Road Terminal Feasibility Analysis – SchenkelShultz Architecture

I. OLD BUSINESS

1. Noise Compatibility Committee Update
2. Technical Advisory Committee Update
3. Strategic Plan Scorecard – FY 2021 End of Year Report
4. Strategic Plan Incentive Program
5. NAA Bylaws

J. LEADERSHIP TEAM REPORT

1. Leadership Team Report

K. FINANCIAL REPORTS

1. Financial Summary

L. COUNSEL'S REPORT

1. Counsel's Report

M. PUBLIC COMMENTS (5 minute limit)

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

O. SWEARING IN CEREMONY FOR INCOMING COMMISSIONER CUDDIHY

P. ADJOURN