August 19, 2021
Regular Meeting

The meeting was called to order by Chair Lenhard at 8:33 a.m. in the Council Chambers at City Hall.

A. ROLL CALL

Present in person were Chair Lenhard, Vice Chair Dustin, Commissioner Rideoutte and Commissioner Ruppert.

As set forth in our Bylaws, Mr. Owens provided procedural instructions for the Commissioners present in person to approve Commissioner Messer to participate and vote in today's meeting via videoconference. Mr. Owens stated that a quorum of the Commissioners is present in person; and as advised by Mr. Owens, Chair Lenhard asked for a motion and a second to approve Commissioner Messer's participation.

Vice Chair Dustin moved Board approval for Commissioner Messer to participate and vote via videoconference at today's Board meeting. Commissioner Ruppert seconded. The motion passed 4-0.

Present via videoconference was Commissioner Messer.

Staff and Authority Counsel present in person were Mr. Rozansky, Mr. Owens, Mr. Lobb, Mr. Keith, Ms. Bendle, Mr. Burch, Ms. Sarcona and Ms. Menard. Mr. Warriner attended via videoconference.

B. PLEDGE OF ALLEGIANCE

Chair Lenhard led the Pledge of Allegiance.

C. AGENDA

Mr. Rozansky noted the following revisions and resequencing of items to the agenda:

- Old Business 3, Draft FY 2022 – 2026 Strategic Plan – This item was re-sequenced to appear under Presentations/Time Certain Items, Item 2. Mr. Rozansky stated that Ms. Mina Merkel will be presenting the item in Ms. Cooper's absence.

- Under Presentations/Time Certain Items, the Investment/Market Update was re-sequenced from Item 2 to Item 3. Mr. Rozansky noted that the presentation to be given by Mr. John Grady, Managing Partner of Public Trust Advisors, was provided to the Board in advance of the meeting.

- Under Action Item 5, Design of Facilities Improvements Not to Exceed $178,844, a slide was added to the presentation to provide a more detailed breakdown of negotiated expenses, and a slide was added to show photos of the existing conditions at the Facilities building.

- Under Financial Reports Item 2, August Draft FY 22 Operating and Capital Expenditures Budget, an Excel spreadsheet showing requested positions, existing positions and all positions was provided to the Board in advance of the meeting at the request of a Commissioner. In addition, slide 4 of the

Budget presentation was revised to update the additional FTE's for the FBO from 26 to 23. On slide 7 an asterisk was added by Goal 2 and shown at the bottom of page to highlight the Part 150 Study.

D. MINUTES

1. June 17, 2021 Regular Meeting Minutes

Commissioner Rideoutte moved approval of the June 17th Regular Meeting minutes. Vice Chair Dustin seconded. Motion passed unanimously 5-0.

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Employee of the Quarter

Chair Lenhard announced Mr. Bill Swineheart, Line Technician, as the Employee of the Quarter. Mr. Swineheart was unable to be present at the meeting. Chair Lenhard recognized Mr. Swineheart for his high level of professionalism during a busy season that ran longer than normal as well as his positive attitude and willingness to do what it takes to get the job done. He noted that Mr. Swineheart always seeks ways to improve processes and safety.

2. Draft FY 2022 – 2026 Strategic Plan

Ms. Mina Merkel, strategic planning consultant, presented an update of the FY 2022 – 2026 Strategic Plan. She recognized the various groups involved in the process over the last several months and presented the collective feedback from the focus group sessions held between May 4th and July 29th.

Mr. Rozansky added that engaging various stakeholder groups has provided valuable feedback in crafting this five-year plan.

In the "Think Out of the Box – Collaborative Ideas" slide, Chair Lenhard asked for clarification about the suggestion of having legal counsel on staff. Mr. Rozansky stated that this idea may have come from staff but is not something he recommends and does not believe that it would be beneficial since staff utilizes several attorneys from Mr. Owens' firm with various areas of expertise.

Vice Chair Dustin asked if consideration was being given to lifestyle benefits such as a four 10-hour day schedule. Mr. Rozansky stated that Human Resources is working with a consultant to discuss this and will explore what options for scheduling. Vice Chair Dustin added that four 10-hour days work quite well in many organizations. Commissioner Rideoutte commented that with the current hiring challenges, we may be forced to consider options that we wouldn't have previously.

Ms. Merkel announced that two off-site retreats were held with the Leadership Team to review feedback from the focus groups and the different elements within the Scorecard. She said that the "keep it simple" philosophy was used to develop, improve and/or simplify the present Guiding Principles, Values, Goals, Objectives, Mission and Vision Statements for the next five years. Ms. Merkel presented potential options for each of these elements. Ms. Merkel explained the suggestion of creating an overall Purpose Statement and an internal Customer Service Vision Statement that employees could personally embrace. She provided recommendations for both Statements. There was Board discussion on each of the proposed statements.

In discussing the Purpose Statement, Chair Lenhard and Commissioner Ruppert struggled with the second statement and the use of the words "extraordinary journey." Both preferred the first statement, "Connecting you to Naples and a higher quality of life." Vice Chair Dustin also preferred the first statement but said it needed a little more work and could be shortened a bit. Commissioner Messer said she originally preferred the second proposed Purpose Statement but after listening to Mr. Rozansky's explanation of the first statement, she changed her mind and felt that the first statement was broader and more substantial. She noted, however, that when someone in the community reads the statement, they won't have the background that Mr. Rozansky provided.

Regarding the Customer Service Vision Statement, Commissioner Ruppert and Commissioner Rideoutte commented that both statements convey the vision of excellence. Chair Lenhard and Commissioner Messer preferred the first statement, "First and lasting impressions of excellence." Vice Chair Dustin preferred the second statement, "Excellence for every customer we serve" and commented that this statement could even be shortened. Mr. Rozansky explained the nuances of both statements.

Ms. Merkel stated that during development of the strategic plan update, the Leadership Team determined that the current Goals and Objectives were too wordy, ambiguous and sometimes difficult to measure or achieve. She presented the proposed revisions to the Goals and Objectives.

Regarding the Objectives in Goal 1, Commissioner Ruppert commented that "surpassing expectations" is difficult to define. Mr. Rozansky stated that this could be accomplished through expanding the survey program.

In Goal 3, Vice Chair Dustin commented on the Objective related to technology. He suggested that the Objective be revised because there is too much emphasis solely on technology without recognizing that culture as every bit more important. He explained that an organization could have the best technology in the world but if the culture is terrible, there will still be terrible results.

In Goal 4, Commissioner Rideoutte commented on the Objective to recruit, develop and retain highly qualified employees. He explained that you can recruit and develop exceptional employees, but you can't always retain them. The biggest draw that any employer has is its reputation; and if you can achieve and maintain an exceptional reputation, potential employees will hear about it. Ms. Merkel stated Commissioner Rideoutte's point is well taken. She said that we have grappled with the issues of upward mobility and how to promote through cross-training and lateral mobility. Mr. Rozansky explained that in the last year we have implemented career pathing into the performance review process.

Ms. Merkel stated that the next steps are to review Board feedback with staff and employees, further refine initiatives and measures and present the Final Draft Plan at the September Regular Board meeting in order to roll out the approved FY 2022 – 2026 Strategic Plan thereafter.

Commissioner Messer commented that while Mr. Rozansky and his team could have put this plan together on their own, the most beneficial and valuable part of this process has been the amount of stakeholder involvement and input that were included in this plan. She said that it creates greater understanding and engagement. She thanked everyone for their hard work.

3. Investment/Market Update

Mr. John Grady of Public Trust Advisors presented an economic update showing market trends that have been impacted by the COVID-19 pandemic and his perspective of where we stand today. He provided

an analysis of the U.S. Gross Domestic Product, the ISM Manufacturing Index, labor market statistics, inflation measurements and the Bloomberg economic forecasts – July 2021 Survey. He presented a portfolio strategy review which included the FOMC Dot Plot Update, U.S. Treasury yield comparison, yield curves on inflation expectations, GSE/corporate yield spreads, a historical return perspective and an overview of the Authority's investment portfolio.

A question-and-answer period followed.

F. PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS (Public comments accepted for each item; 5-minute limit)

1. Investment Policy Amendment

Mr. Warriner requested Board approval of changes to the Investment Policy that was adopted on August 17, 2019. At the June 18th Regular Board meeting, Mr. Warriner said that there was a suggestion to look at updating our investment policy to allow for longer term investments because our reserves are intended to be longer term. He said that currently, the maximum allowed term is five years, and our overall portfolio is limited to a three-year average maturity. He explained that yields of U.S. Treasuries have declined significantly due to the pandemic since the policy was adopted in 2019. Mr. Warriner stated that Mr. Grady's firm recommends revising the investment policy to allow for more flexibility in the longer term portfolio but did not recommend making significant changes to our current investment strategy due to the current instability in the 10-year treasury yield and the inflation risk of long term securities. Mr. Warriner noted that other minor changes were made to enhance the policy and are shown on the red-lined version of the proposed Amendment.

A question-and-answer period followed.

Commissioner Rideoutte moved Board approval of the changes to the Investment Policy adopted on August 17, 2019 as presented by Mr. Warriner. Vice Chair Dustin seconded. Motion passed unanimously 5-0.

2. Lease Amendment with Collier County

Mr. Warriner requested Board authorization for the Chair and Executive Director to execute a Second Amendment to the City of Naples Airport Authority Leasehold Agreement with Collier County for the Recycling Center at the North Quadrant Landfill Site. He displayed an aerial of the location of the recycling center. Mr. Warriner stated that since October 20, 2011 the County had leased land in the north quadrant for the operation of a recycling center on a portion of a former land fill. The County has requested an amendment to extend the term of the Lease by five years, which will result in a new expiration date of October 28, 2026. Mr. Warriner said that the lease also includes a provision for either party to terminate the agreement by providing 120 days prior written notice.

A question-and-answer period followed. Vice Chair Dustin asked that square footage rates be disclosed in future lease or lease amendment requests. In response to Chair Lenhard, Mr. Rozansky said that there are escalation rates built into lease agreements and the rates are revised every year per our Rates and

Charges Policy. He added that the rate for this tenant is consistent with the rate other north quadrant tenants are paying.

Vice Chair Dustin moved Board approval for the Chair and Executive Director to execute a Second Amendment to the City of Naples Airport Authority Leasehold Agreement with Collier County for the Recycling Center at the North Quadrant Landfill Site as presented by Mr. Warriner. Commissioner Rideoutte seconded. The motion passed unanimously 5-0.

3. Purchase an Aircraft Tug for $115,452

Mr. Lobb requested Board authorization for the Executive Director to purchase a 2021 Lektro towbarless aircraft tug for $115,452. He provided a summary of the Invitation to Bid process that was issued on July 2nd and resulted in one bid from The Shain Group, Inc. in the amount of $115,452. Mr. Lobb stated that the Authority has purchased several towbarless aircraft tugs from this vendor in the past and staff recommends purchasing this Lektro due to its proven ability to move aircraft safely and efficiently around the airfield.

In response to Commissioner Ruppert's question regarding lead time, Mr. Lobb said that delivery is estimated to be in four months. In anticipation of increased activity in FY 22, Vice Chair Dustin asked if any additional tugs would be needed. Mr. Lobb stated that staff has evaluated our equipment across the board and believes for this type of unit, one additional tug will be sufficient.

Vice Chair Dustin moved Board approval for the Executive Director to purchase a 2021 Lektro towbarless aircraft tug for $115,452 as presented by Mr. Lobb. Commissioner Ruppert seconded. The motion passed unanimously 5-0.

4. Purchase of Golf Carts for $175,800

Mr. Lobb requested Board authorization for the Executive Director to purchase nine new passenger and utility golf carts from Gator Golf Carts utilizing cooperative contract pricing in the amount of $175,800. He stated that these carts would be for use in the Operations and Facilities Departments. He said that a detailed breakdown of the passenger/utility golf carts is provided in the briefing paper.

Mr. Lobb commented that the Board authorized the purchase of five passenger carts in December 2020 and that due to supply issues, they are only now being delivered. He stated that three of the passenger/utility carts are replacement golf carts rather than additions to the airport fleet which was incorrectly noted in the briefing paper.

Commissioner Ruppert said that the capital budget for next year included 10 golf carts. He asked if another golf cart will be needed since this request only included nine golf carts. Mr. Lobb said that it may be another type of cart for a different purpose, but he would check and clarify the number needed.

Commissioner Rideoutte made an observation about our decision to purchase rather than rent compared to his club which switched its strategy to rent rather than to purchase. Mr. Lobb stated that the vehicles we have rented in the past have been substandard and added that we need eight or nine-seat passenger vehicles which can be difficult to find on the rental market. In response to Chair Lenhard's question regarding the lifespan of the golf carts, Mr. Lobb stated that on our current asset list, the existing golf carts were purchased between 2004 and 2009.

Vice Chair Dustin moved Board approval for the Executive Director to purchase nine new passenger and utility golf carts from Gator Golf Carts in the amount of $175,800 as presented by Mr. Lobb. Commissioner Rideoutte seconded. The motion passed unanimously 5-0.

5. Design of Facilities Improvements Not to Exceed $178,844

Mr. Keith requested Board authorization for the Executive Director to execute a contract with Hanson Professional Services, Inc. in an amount not to exceed $178,844 for the design of an additional storage building and upgrades to the existing Facilities building and surrounding area. Mr. Keith displayed a project sketch and explained the proposed improvements.

A question-and-answer period followed.

Vice Chair Dustin moved Board approval for the Executive Director to execute a contract with Hanson Professional Services, Inc. in an amount not to exceed $178,844 for the design of an additional storage building and upgrades to the existing Facilities area as presented by Mr. Keith. Commissioner Ruppert seconded. The motion passed unanimously 5-0.

Mr. Rozansky extended an invitation to Commissioners to tour the current Facilities campus.

6. North Road Tree Removal Not to Exceed $133,400

Mr. Keith requested Board authorization for the Executive Director to execute a contract with BrightView Landscape Services in an amount not to exceed $133,400 for the North Road Tree Removal Project. Mr. Keith presented a location map of the two tree removal areas along North Road near the end of Runway 5-23 marked as Area 1 and near Mosquito Control marked as Area 2. He stated that the removal of the Slash Pines in Area 1 will deter eagle nesting in the vicinity of Runway 5-23, reducing potential conflicts with aircraft. The removal of the invasive Australian Pines adjacent to the Collier Mosquito Control District buildings will eliminate potential security concerns due to their proximity to the airport perimeter fence.

He provided a summary of the bid process that was advertised on July 28, 2021 resulting in one bid by BrightView Landscape Services.

A question-and-answer period followed.

Vice Chair Dustin moved Board approval for the Executive Director to execute a contract with BrightView Landscape Services in an amount not to exceed $133,400 for the North Road Tree Removal Project as presented by Mr. Keith. Commissioner Ruppert seconded. The motion passed unanimously 5-0.

A recess was called by Chair Lenhard at 10:29 a.m. The meeting reconvened at 10:38 a.m.

7. Executive Director's Annual Review

Chair Lenhard stated that the Commissioners have had the opportunity to review each other's performance reviews of the Executive Director and invited each Commissioner and Mr. Rozansky to make comments. Mr. Rozansky expressed his appreciation for the opportunity to discuss his

performance review individually with each Commissioner and said he did not have any further comments.

Chair Lenhard noted that the combined scores were higher than last year. Commissioner Messer commented that the higher scores reflect Mr. Rozansky's exceptional leadership. She read aloud a quote from Simon Sinek, an author/motivational speaker on leadership. She said that Mr. Rozansky has surrounded himself with excellent people, and he lets them do their jobs, which is one of the reasons his scores are as high as they are. Commissioner Ruppert concurred. He added that he has observed Mr. Rozansky's ability to identify and recruit good employees who have gone on to be high performers.

Chair Lenhard stated that Mr. Rozansky has done a good job especially given the challenges this year, including the pandemic. He commented that this was a huge task and that Mr. Rozansky did an excellent job leading everyone and keeping the Authority on track.

Mr. Rozansky again expressed his appreciation for the Commissioners' comments. He said that it has been a good year but a tough one. He stated that we are headed in the right direction and that everybody plays a part in that.

Commissioner Rideoutte commented that if the Board adopted his recommendation to have a choice of three ratings instead of five in the evaluation, that his evaluation of Mr. Rozansky's would have likely been higher and fairer. Chair Lenhard said that he would take Commissioner Rideoutte's comment under consideration.

Vice Chair Dustin moved approval of the Executive Director's review for the period August 2020 to July 2021. Commissioner Ruppert seconded.

Commissioner Ruppert asked for a discussion of the Executive Director review process for next year and Commissioner Rideoutte's suggestion of the grading levels. Commissioner Ruppert stated that he appreciates that Mr. Rozansky submits a written summary of accomplishments but said that a formal self-assessment would enhance Commissioners' view of areas where he would like to grow or where he sees opportunity for additional improvement. There was Board discussion regarding the effectiveness of a self-assessment, a 360-degree assessment and utilizing the Employee Engagement Survey for additional insight as well as the ramifications of providing a self-assessment in the Sunshine. Vice Chair Dustin said that he needed more time to think about this. There was consensus to defer this item to Old Business at the next meeting.

Vice Chair Dustin moved Board acceptance of the Executive Director's review for the period August 2020 to July 2021. Commissioner Ruppert seconded. The motion passed unanimously 5-0.

8. Authority Counsel's Annual Review

In accordance with Authority Bylaws, Mr. Rozansky stated that the Authority Counsel's annual review is for the performance of Bond, Schoeneck and King, led by Mr. Owens. He added that a staff assessment was provided for Commissioners' review. Mr. Rozansky requested Board review and acceptance of Authority Counsel's annual performance review. He said that this would also be the time to consider any adjustment to the hourly rate.

There was Board discussion regarding the exceptional performance of Bond, Schoeneck and King.

Vice Chair Dustin moved Board acceptance of the Authority Counsel's annual review for the period August 2020 to July 2021 and moved Board approval of an hourly rate increase to $315.00/hour effective October 1, 2021. Commissioner Ruppert seconded. The motion passed unanimously 5-0.

On behalf of Bond, Schoeneck & King, PLLC, Mr. Owens stated that it is an absolute pleasure and honor to work with the Authority. He said that this relationship provides him with the opportunity to work with Mr. Rozansky and the team and support the great work they are doing. Mr. Owens also thanked the Board for their approval of the increased hourly rate.

G. NEW BUSINESS

1. Stop the Spread of COVID-19 Program and Incentive

Ms. Bendle presented the "Stop the Spread" COVID-19 Health and Safety Program which would incentivize existing and new employees to strictly follow the Authority's Infectious Disease Procedure and provide proof of vaccination against COVID-19 within the next 90 days. She stated that the program would include an incentive of $1,000 to current and newly hired employees who meet the criteria.

There was Board discussion and consensus in favor of the Executive Director utilizing funds available in the FY 2021 and FY 2022 personnel expense budget for the Stop the Spread COVID-19 Health and Safety Program as presented by Ms. Bendle.

H. OLD BUSINESS

1. Noise Compatibility Committee (NCC) Update

Commissioner Messer noted that the NCC last met on May 4th, and she reported on that meeting at the May 20th Regular Meeting. She announced that the next NCC meeting is scheduled for November 4th.

Commissioner Messer stated that the Authority published an ad in the Gulfshore Life Annual Visitors Guide and is working with the Greater Naples Chamber to get airport information included in their New Resident and Visitors packets. She added that public outreach and community engagement are critical aspects of the NAA's efforts to engage with the entire community. She noted that Zac Burch, Communications and Community Engagement Manager, is working with NCC members to schedule community meetings in the areas that they represent and that anyone interested in scheduling a meeting should contact him at zburch@flynaples.com. She noted several recent and upcoming meetings as examples of efforts to connect with the community.

2. Technical Advisory Committee (TAC) Update

Commissioner Messer stated that on April 13th, the Technical Advisory Committee held its fourth meeting related to the ongoing Part 150 Noise Study, and a report was provided on that meeting during the April 15th Board of Commissioners meeting.

She stated that the next step in the study process is the completion of the Noise Exposure Map (NEM) Report, which was made available to the public for review and comment on Friday, May 7th. The report can be viewed online at www.flynaples.com/noisestudy. Commissioner Messer reported on the virtual and in-person public open houses that were held on May 26th and May 27th and stated that the final NEM

Report will be submitted to the FAA for approval later this summer. Pending FAA approval, the airport intends to initiate the Noise Compatibility Program phase of the Part 150 Study.

Commissioner Messer added that the next TAC meeting will be scheduled for late summer to keep things moving along. She reiterated that public outreach and community engagement are critical to the NAA's efforts to engage the community and encouraged the public to contact Zac Burch at zburch@flynaples.com to schedule community meetings or presentations.

Chair Lenhard suggested that Mr. Burch make Commissioners aware when advertisements/notices are being published.

3. **Revised Operations and Curfew Report**

Mr. Burch requested Board review and discussion regarding proposed revisions to the template for reporting operational, curfew and noise comment information. He presented a four-page summary of aircraft operations and curfew compliance data which included revisions based on Board feedback from the original draft presented at the June 17, 2021 Regular Board Meeting.

There was a concern with 2019 data dropping off the reports since that would leave only years since COVID-19 and a request to display comments by month on page 3. Mr. Burch stated that he would make the revisions and provide the reports in future Board packets.

I. LEADERSHIP TEAM REPORT

1. **Leadership Team Report**

Chair Lenhard congratulated Mr. Keith on his election to Vice Chairman of the Florida Airports Council.

As referenced on page 2, Vice Chair Dustin asked if there was anything interesting presented about Advanced Air Mobility at the Florida Airports Council Annual Conference. Mr. Lobb noted that there was very little consensus as to what the impact of Advanced Air Mobility will have because it is still very much in its infancy.

On page 4 regarding the ad published in the Gulfshore Life Annual Visitors Guide, Vice Chair Dustin encouraged staff to consider continued outreach related to noise in this and other publications.

On page 4, Commissioner Ruppert commented on the great effort by employees who have stepped up to assist with training.

In response to Vice Chair Dustin's question regarding tours at the airport fire station, referenced on page 5, Mr. Rozansky stated that tours have been curtailed due to the re-emergence of COVID-19.

On page 5, under Hangar Wait List, Vice Chair Dustin asked if there was any concern regarding a decrease in the wait list of prospective new tenants, Mr. Rozansky stated that this was not unusual.

J. FINANCIAL REPORTS

1. Financial Summary

Ms. Sarcona presented the financial results for the month of July and stated that the year-to-date change in net position before capital contributions was favorable to budget by $10,126,266.

A question-and-answer period followed.

Vice Chair Dustin requested that staff provide an IT roadmap so that Commissioners could see what the plan is for IT going forward.

As noted on page 1 and 2, Vice Chair Dustin asked if there were any internal fuel controls. Ms. Sarcona provided an overview of the inventory control and fuel master system.

On page 3 Vice Chair Dustin asked if Hertz had paid its outstanding balance. Ms. Sarcona said that they have and that staff keeps a close watch on that account. Mr. Rozansky added that Hertz did not provide the required notice of the extension of their lease and that a Request for Proposals will be issued. He said that Hertz is eligible to submit and has expressed continued use of the hangar under its new management.

On page 7 Vice Chair Dustin questioned the difference in the actual costs vs. projected costs in the Runway 5-23 Drainage Improvements and the Part 150 projects. Mr. Rozansky stated that the difference is due to the difference in phasing and billing. He added that a significant number of invoices will be forthcoming in the next month.

Commissioner Ruppert moved acceptance of the July Financial Summary. Vice Chair Dustin seconded. Motion passed unanimously 5-0.

2. August Draft – FY 2022 Operating and Capital Expenditures Budget

Mr. Warriner presented the August Draft Operating and Capital Budget for FY 2022 which included an overview, operating revenue and expense assumptions, a comparison of revenue to personnel expense, a budget summary, a capital budget and the budgeted appropriations and reserves.

Mr. Warriner announced that he would be giving the annual courtesy presentation to City Council at their workshop meeting on August 30th.

A question-and-answer period followed.

K. COUNSEL'S REPORT

1. Counsel's Report

Mr. Owens provided an update on the lawsuit that was filed by a former employee of the Authority, alleging violations of certain federal and state laws. He said that since his last report, the plaintiff filed an amended complaint on July 6th in response to the Authority's initial motion to dismiss. He said that the Authority recently filed a second motion to dismiss on similar grounds that certain portions of the plaintiff's amended complaint are still legally insufficient to state a claim against the Authority. Mr.

Owens added that the applicable insurance carrier, subject to any reservation of rights or deductible, will be providing coverage and continues to pay for panel counsel to defend the Authority in the lawsuit.

Mr. Owens stated that there were no other pending or material matters to discuss.

L. PUBLIC COMMENTS (5-minute limit)

There were none.

M. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

Chair Lenhard reminded Commissioners about the Joint Workshop meeting with City Council to discuss the Master Plan on September 16th at 1 p.m. at the River Park Community Center. Commissioner Ruppert asked if materials would be forthcoming. Mr. Rozansky confirmed that there would be a packet related to the Master Plan and Utilization Plan provided in advance of the meeting.

Mr. Rozansky made some heartfelt remarks about the passing of former Commissioner Ted Brousseau. He stated that he and other staff members attended a celebration of life recognizing his decades of service to the community.

N. ADJOURN

With no further business, the meeting adjourned at 12:31 p.m.

Christopher A. Rozansky
Secretary

NOTE: Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Board of Commissioners
Notice of Regular Meeting

FINAL AGENDA

City Hall Council Chambers
735 Eighth Street South
Naples, FL 34102

Thursday, August 19, 2021
8:30 a.m.

Commissioner Michael Lenhard – Chair and Consultant Selection Committee Member
Commissioner Kerry C. Dustin – Vice Chair and Audit Committee Chair
Commissioner Donna M. Messer – NCC Liaison
Commissioner James Rideoutte – Audit Committee Member
Commissioner Rick Ruppert – Consultant Selection Committee Chair
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Board with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. MINUTES

1. June 17, 2021 Regular Meeting Minutes

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Employee of the Quarter
2. Draft FY 2022 - 2026 Strategic Plan
3. Investment/Market Update

F. PUBLIC COMMENTS ON GENERAL TOPICS NOT ON THE CURRENT AGENDA

G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)

1. Investment Policy Amendment
2. Lease Amendment with Collier County
3. Purchase an Aircraft Tug for $115,452
4. Purchase of Golf Carts for $175,800
5. Design of Facilities Improvements Not to Exceed $178,844
6. North Road Tree Removal Not to Exceed $133,400
7. Executive Director's Annual Review
8. Authority Counsel's Annual Review

H. NEW BUSINESS

1. Stop the Spread of COVID-19 Program and Incentive

I. OLD BUSINESS

1. Noise Compatibility Committee Update

2. Technical Advisory Committee Update

3. Revised Operations and Curfew Report

J. LEADERSHIP TEAM REPORT

1. Leadership Team Report

K. FINANCIAL REPORTS

1. Financial Summary

2. August Draft – FY 2022 Operating and Capital Expenditures Budget

L. COUNSEL'S REPORT

1. Counsel's Report

M. PUBLIC COMMENTS (5 minute limit)

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

O. ADJOURN