Minutes of the May 4, 2021 Regular Meeting of the
City of Naples Airport Authority Noise Compatibility Committee (NCC)

A. ROLL CALL - Chair

Meeting was called to order by Chair Holland at 9:02 a.m. in the Airport Office Building Conference Room and via Zoom. Because of the COVID-19 pandemic, Chair Holland announced that today's meeting will be conducted as a hybrid meeting whereby participants are attending in person and by Zoom.

1. Determine Committee Quorum

    a. In person attendance – 25% or greater

In accordance with the NCC Bylaws, Mr. Owens clarified that 25% of the total number of members are required to attend this meeting in person. He asked Ms. Menard to take roll call of the in-person attendees. Committee members present in person were Vice Chair Auron, Mr. Kuntz, Mr. Krawczun and Mr. Gilligan.

    b. Action required by majority in-person members to allow virtual attendance

Mr. Owens stated that an in-person quorum was present and that procedurally, these members shall now determine if extraordinary circumstances exist to allow NCC members attending via video teleconference to participate and vote in this meeting.

Mr. Kuntz moved approval for NCC members attending via Zoom to participate and vote in this meeting. Vice Chair Auron seconded. Motion passed 4-0 unanimously.

Committee members present via Zoom were Chair Holland, City Council Member Price, Mr. Cohen, Ms. Schmelzle and Mr. Bennett.

NAA Commissioner and NCC Liaison Messer was present via Zoom. Commissioner Ruppert was present via Zoom.

Staff and Authority Counsel present in person were Ms. Cooper, Mr. Owens and Mr. Burch. Ms. Menard was present in person at the General Aviation Terminal hosting public participants. Mr. Rozansky was present via Zoom.

B. PLEDGE - Chair

Chair Holland led the Pledge of Allegiance.

C. AGENDA (Add, delete or re-sequence items)

Ms. Cooper said that there were no additions, deletions, or re-sequencing of items to the agenda.

D. MINUTES

1. Approve January 28, 2021 Meeting Minutes

Mr. Cohen moved approval of the January 28, 2021 Noise Compatibility Committee Regular Meeting minutes. Vice Chair Auron seconded the motion. After a roll call vote, the motion passed unanimously 9 – 0.

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Welcome New Members

Chair Holland stated that 15 applications were received for the three open NCC positions. He welcomed the following NCC members who were appointed by the Board of Commissioners at the March 18th Regular Meeting: Mr. James Gilligan, Southwest Quadrant representative; Ms. Julie Schmelzle, Northeast Quadrant representative; and Mr. John Kuntz, Active Pilot representative. He thanked them for their willingness to serve.

2. Recognition of Past Members

Chair Holland recognized the retiring NCC members for their contributions to the NCC: Mr. Ernie Linneman, Mr. Bruce Byerly and Mr. Russell Tuff. He thanked them for their time, talent and commitment to this Committee and the community. Mr. Linneman was present in the AOB Conference Room, and Vice Chair Auron presented a plaque to him in recognition of his service.

3. Part 150 Noise Study Update – ESA

Mr. Arnold of Environmental Science Associates (ESA) presented the Part 150 Noise Study Update.

a. Amended Aircraft Activity Forecast

Mr. Arnold stated that during the Master Plan, a forecast was developed in 2017-2018. For the purposes of the Noise Study, activity at the airport was already exceeding that forecast. He explained that the previous memorandum which provided forecasts to the FAA was amended on January 22, 2021 to reflect actual jet activity through the end of calendar year 2020. This updated data was approved by the FAA for use in the Part 150 Noise Exposure Maps. He reviewed the revised projected activity for jet operations through 2026.

b. Noise Modeling and Noise Contours

Mr. Arnold reviewed the updated modeling inputs that will be used to generate the noise contours, 2021 runway usage for arrival/departures of all fixed wing aircraft, 2021 and 2026 jet fleet mix, comparison of the 2021 draft noise exposure contours vs. the DNL 60 contours projected in the 2017 Master Plan Update as well as the 2021 and projected 2026 noise contours.

c. Supplemental Analyses

Mr. Arnold presented arrival and departure tracks that will be used for the population study of areas surrounding the airport.

Chair Holland suggested providing a slide that shows altitudes of aircraft approaching or departing the airport in a 3- or 4-mile radius. Mr. Arnold stated that aircraft are approximately 1,000 feet of altitude about 3.3 miles from the airport. He said that the slide does capture the altitudes but ESA can add additional reference to it.

Mr. Arnold reviewed other supplemental noise analyses that will be prepared for local consideration of voluntary noise abatement strategies since the FAA will not formally approve mitigation strategies beyond the DNL 60 dB.

d. Next Steps

Mr. Arnold provided a summary of 2020 noise comments by neighborhood.

City Council Member Price stated that he received an email from a community resident, Tom Lauer, regarding the mix of jet operations and encouragement for proceeding with the second phase of the Part 150 Noise Study. He said that he will share this letter with airport staff.

Mr. Arnold provided a summary of recent and scheduled outreach activities that have been conducted, next steps and timeline of the Noise Exposure Maps, and the next steps and timeline of the Part 150 Study Phase 2, the Noise Compatibility Program (NCP).

Mr. Gilligan said that in his communications with people in his quadrant, the greatest amount of annoyance is from the 4 to 7 p.m. time frame. He asked if a Noise Exposure Map could be broken down by a period of time. He added that it would go a long way in addressing residents' specific complaints. There was discussion that a seasonal contour would be a more accurate depiction of what people experience in the winter months. Mr. Burch noted that the 6 a.m. to 7 a.m. time frame generates the most comments.

A question-and-answer period took place throughout the presentation.

4. Update from Noise Compatibility Committee Liaison – Donna M. Messer

Commissioner Messer reported that the Technical Advisory Committee (TAC) last met on April 13th. She said that the next Regular Meeting of the TAC is anticipated to be held in late summer in order to maintain momentum with supplemental analyses and the second phase of the Part 150 Noise Study. Commissioner Messer stated that the open houses for the public to review the Noise Exposure Maps and provide feedback to the Part 150 study team are scheduled for May 26th and May 27th.

She noted that the Board of Commissioners last met on April 15th, and at that meeting new members of the NCC were appointed as previously announced by Chair Holland.

She announced that the next Regular Meeting of the NAA will be held on May 20th. She stated that Mr. Zac Burch, Communications and Community Engagement Manager, is working with NCC, TAC and Board members to schedule community meetings in the areas that they represent. If anyone is interested in schedule a meeting or presentation, they should contact Zac at 239-643-0733 or zburch@flynaples.com.

F. PUBLIC COMMENTS

There were no public comments.

G. ACTION ITEMS

There were no action items.

H. OLD BUSINESS

1. Website Analytics Report

Mr. Burch presented the website analytics report which included Quarterly Global Site Data and Noise Abatement Site Data from February to April 25th.

I. NEW BUSINESS

1. Reports

Ms. Cooper presented two potential alternative formats for the regularly produced reports regarding aircraft operations and voluntary curfew adherence. There was Committee discussion on what types of information would be useful, as well as their preference for the shorter two-page version vs. the longer version.

In reference to the shorter version report, Chair Holland called page 1 the Dashboard. He commented that if Committee members wanted the data points behind it, it is available and accessible.

Mr. Krawczun said that he liked the shorter version report without having to flip through several pages.

City Council Member Price appreciated staff's efforts in preparing these alternative reports. He said that the page 1 dashboard report is perfect, but he would like to have a link available of the backup material. He asked that with respect to the comment section, is there a way to track the comments and format the report to allow a trend line of the comments month over month. This would also allow a link to all the comments and where they are coming from.

Vice Chair Auron suggested that page 1 of the shorter report include a line break across the page to make it clearer that the top half was a monthly perspective, and the bottom half was the fiscal year data.

On page 1 of the shorter version, Mr. Kuntz suggested that Total Airport Operations by month be broken out in 2020 the same way it is broken out in 2021.

Mr. Gilligan said that he too liked the simpler format and suggested to keep it colorful for the public's engagement and consumption.

Mr. Kuntz said that the infographic format is good, and he liked the idea of clicking to find the corresponding data.

Commissioner Ruppert stated that this is a great approach to help visualize complicated data. He said that a color-coded legend should be included on the sheet to clarify what the different numbers mean.

Mr. Burch stated that he will revise the reports based on the Committee's suggestions and present them at the next meeting. Chair Holland asked Committee members to contact Mr. Burch if they had any additional comments following this meeting,

2. Strategic Plan FY 2022-2026

Ms. Cooper presented the FY 2017-2021 Strategic Plan and noted that it was expiring on September 30th. To develop the FY 2022 – 2026 Strategic Plan, staff is in the process of conducting several focus groups to help gather stakeholder input on the NAA's Strategic Plan for the next five years. She introduced Ms. Mina Merkel, today's facilitator, who will lead the focus group.

Ms. Merkel outlined the process and asked the committee a series of questions.

The first question was, "What does NAA do very well?" Committee members provided their responses that covered operational excellence; open and transparent communications with the community; maintaining beautiful and clean facilities; running a great airport; collaborating with and involving stakeholders; a high level of customer service that is recognized in the industry and by its customers; fiscal responsibility; providing public services such as Mosquito Control, Sheriff's Office, EMS; its role as a community asset; the economic value brought to the City and County; and incredible team of dedicated employees.

The second question was, "What could NAA do even better if?" Committee members provided their responses which focused mostly on communication and messaging in a more user-friendly way and increasing communications and outreach with general aviation customers and pilots. There were also suggestions to push analytics out to the homeowner associations that have an electronic newsletter as well as reaching out to community management companies to create consistency in messaging. Other suggestions included having a positive local news story to improve perception of the airport or promoting public access to the viewing area and Greenway.

The third question was, "What collaborative ideas could solve some of the greatest problems?" Ideas or questions included taking a negative and turning it into a positive; putting a face to the organization such as promoting the talent required to operate the Authority; how many jobs it creates; career pathways for students; developing a friendly/amusing mascot for the airport to promote a message about the airport rather than presenting bland statistics; engaging employees

to ensure they know what their role is in the Strategic Plan; getting our community as engaged as our employees are; increase airport tours to people who don't use the airport; educating the public how the airport is a community asset.

Ms. Merkel summarized the process and stated that more focus groups will be held with other stakeholders. Chair Holland thanked Ms. Merkel for facilitating today's focus group.

3. Next Meeting Date

Chair Holland announced that the next NCC meeting date will take place on November 4th at 9 a.m.

J. PUBLIC COMMENTS

There were no public comments.

K. CORRESPONDENCE/COMMITTEE MEMBER COMMENTS – COMMITTEE MEMBERS

Ms. Cooper shared the ad for the virtual and in-person public open houses that will be circulated through various mediums including the Naples Daily News.

Chair Holland again welcomed Mr. Gilligan, Ms. Schmelzle and Mr. Kuntz. He also thanked the NCC members for their participation and engagement in today's meeting.

L. ADJOURNMENT

With no further business, the meeting adjourned at 11:54 a.m.

Diane J. Cooper
Secretary

NOTE: Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Noise Compatibility Committee (NCC)
Notice of Regular Meeting

Please FLY SAFE FLY QUIET
NAPLES AIRPORT AUTHORITY

Please note: *Because of the COVID-19 pandemic, the NCC meeting will be a hybrid meeting whereby the public is invited to participate in person or via Zoom. To join the webinar via Zoom, please register in advance at the following link:*
https://zoom.us/webinar/register/WN_Yv4vpxBtT6axzKHiU5tOig

After registering, you will receive a confirmation email containing information about joining the webinar.

FINAL AGENDA

Airport Office Building, 200 Aviation Drive North, Naples (NCC, Board & Staff Members)
Larson Conference Room, 160 Aviation Drive North, Naples (Public Participants)
Tuesday, May 4, 2021
9:00 a.m.

Commissioner Donna M. Messer – NAA Commissioner and Noise Compatibility Committee Liaison
Cliff Holland – Chair, Noise Compatibility Committee and City at Large
Chris Auron – Vice Chair, Noise Compatibility Committee and Northwest Quadrant
Noise Compatibility Committee Members – City Councilor Gary Price (City Council), Andrew Bennett (Collier County), John C. Kuntz (Active Pilot), Harvey Cohen (County at Large), James Gilligan (Southwest Quadrant), Richard Krawczun (Southeast Quadrant), Julie A. Schmelzle (Northeast Quadrant)
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you are attending in person and wish to address the Noise Compatibility Committee regarding an item listed on the Agenda, please complete a Speaker Registration form and hand it to the Executive Assistant prior to consideration of that item. If you are attending virtually, using the Zoom Meeting link provided above, please submit a Speaker Registration form and submit it to the moderator using the Raise Your Hand feature. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to Committee members or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses. Any person who decides to appeal a recommendation made by the NCC with respect to any matter considered at this meeting may do so at the next Regular City of Naples Airport Authority Board Meeting.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Committee approval, usually at the next Regular Meeting.

Actions of this committee are subject to the Florida Sunshine Law. Two or more Airport Authority Commissioners may be in attendance. Florida Statute 286.011 states, "any gathering, whether formal or casual, of two or more members of the same Board or commission to discuss some matter on which foreseeable action will be taken by the public Board or Commission must be conducted in accordance with the Sunshine Law."

A. **ROLL CALL – Chair**

1. Determine Committee Quorum

    a. In person attendance – 25% or greater

    b. Action required by majority of in-person members to allow virtual attendance

B. **PLEDGE OF ALLEGIANCE – Chair**

C. **AGENDA (Add, delete or re-sequence items)**

D. **MINUTES**

1. Approve January 28, 2021 Meeting Minutes

E. **PRESENTATIONS AND TIME CERTAIN ITEMS**

1. Welcome New Members

2. Recognition of Past Members

3. Part 150 Noise Study Update – ESA

    a. Amended Aircraft Activity Forecast
    b. Noise Modeling and Noise Contours
    c. Supplemental Analyses
    d. Next Steps

4. Update from Noise Compatibility Committee Liaison – Donna M. Messer

F. **PUBLIC COMMENTS**

G. **ACTION ITEMS**

H. **OLD BUSINESS**

1. Website Analytics

I. **NEW BUSINESS**

1. Reports

2. Strategic Plan FY 2022-2026

3. Next Meeting Date

J. **PUBLIC COMMENTS**

K. **CORRESPONDENCE/COMMITTEE MEMBER COMMENTS - Committee Members**

L. **ADJOURNMENT**