Minutes
January 31, 2023
Consultant Selection Committee

A. ROLL CALL

The meeting was called to order by Consultant Selection Committee Chair Ruppert at 9 a.m. in the Larson Conference Room, General Aviation Terminal. Chair Ruppert and Committee Member Burns were present.

Authority Counsel and Staff present were Mr. Rozansky, Mr. Owens, Mr. Lobb, Mr. Keith, Mr. Warriner, Mr. Dietrich, Ms. Best, Ms. Vandersluis and Ms. Menard.

B. PLEDGE OF ALLEGIANCE

Chair Ruppert led the Pledge of Allegiance.

C. AGENDA

Mr. Rozansky stated there were no additions or deletions to the agenda.

D. DISCUSSION ITEMS

1. **Interviews Response to Request for Qualifications and Proposals (RFP) #22-5518, Master Drainage Consulting Services (Public comments accepted for each item; 5-minute limit)**

Introductory Comments

Mr. Keith provided an overview of the RFP process that was issued on November 4, 2022 for Master Drainage Consulting Services. Despite extensive outreach, he explained that only one proposal was received. He stated that staff carefully evaluated the submittal, and their proposal met all criteria presented within the RFP. He noted the respondent, EG Solutions, Inc. (EGS), is a recognized industry leader in the State of Florida for stormwater management, consulting, design, construction and permitting.

Mr. Keith said that following the presentation by EGS, Committee members will have an opportunity to interview the respondent and make a recommendation for the full Board's approval at their regular meeting on February 16, 2023. If approved, staff will then negotiate the scope of work and pricing. Mr. Keith stated that staff contacted the firms who downloaded the RFP package from DemandStar, to solicit their feedback for as to why they did not submit a proposal, which was included in the Committee packet.

Commissioner Burns asked how critical the time frame is for this project. He noted that Hole Montes previously expressed a desire to pursue NAA projects in the future but were unable to submit a proposal at this time due to Hurricane Ian impacts. Mr. Keith stated that we need to move forward now because of the new state and federal regulations that are going into effect.

Chair Ruppert asked staff for an update on the projects EGS is currently managing for us and their abilities from a time management and scheduling perspective. Mr. Keith stated that the only project they currently have with the NAA is the Runway 5-23 drainage project, and the design phase is now complete, which would allow them the time to focus on this project. Commissioner Burns said that during reference checks obtained from other airports using EGS, there were concerns regarding their capacity to complete tasks on

schedule and within budget. Mr. Keith responded that delays are due to government permit reviews. Mr. Lobb stated that the Committee's concerns were valid and suggested that they ask EGS to explain the feedback received.

Interviews

Chair Ruppert welcomed EGS and reminded them that their presentation should consist of a maximum of 20 minutes to allow for a question-and-answer period afterwards.

a. EG Solutions, Inc.

Mr. Kelly Rubino, Partner/Founder and Principal in Charge, of EGS introduced himself. He presented an overview of his firm and stated their main focus was at airports in the State of Florida. He highlighted several projects EGS has completed over the past 10 years at the Naples Airport.

Mr. Scott Brady, Project Manager, of EGS introduced himself. He reviewed the reasons why the Master Drainage Plan was necessary. This included the changing water quality rules (Clean Waterways Act and City of Naples Stormwater Ordinance), increased environmental protection, and better technologies available – in part driven by data retrieved from studies at Naples Airport. He displayed three photos of our airfield during and after Hurricane Ian. The photos showed how well the system they designed performed, allowing the airfield to dry out quickly after the hurricane, when it used to remain wet all the time. Mr. Brady summarized how they would go about the project by engaging the community and the regulatory agencies, performing research-grade computations to further improve water quality efficiencies, providing state-of-the-practice upgrades to the existing water management models and testing sensitivity to sea level rise and flood impacts. Mr. Brady provided an overview of the Maintenance Plan that would be required after the master drainage project was completed.

In response to the Committee's concern regarding why EGS may have been the only submittal received, Mr. Rubino said his firm provides environmental permitting expertise, a history of quality work in their past performance at the Naples Airport and is the only firm knowledgeable in the application of water management software to be utilized for this project in a cost effective and timely manner. He noted declining competition and stated that his firm has a strong commitment to continue serving the Naples Airport with quality service and exceeding expectations.

A question-and-answer period followed.

Commissioner Burns commented that water quality is a fascinating subject to him. He asked EGS how they would feel about one of the Commissioners attending one of their presentations to a regulatory agency. Mr. Brady said that they would welcome a Commissioner's participation.

Mr. Rubino addressed the Committee's question regarding the references provided by other airports regarding their struggle at times to complete tasks on schedule and their difficulty at times to maintain the budget. Mr. Rubino stated that they cannot control regulatory agencies, and some regulators need more education than others. He said that a master drainage plan is not a straightforward design especially when you are dealing with wetlands. He said they try to cover everything in the scope of work, but it can sometimes take longer than expected to get a permit, and these types of things can have an impact on the budget as well as the schedule.

Chair Ruppert asked for more details about the mechanics of the Maintenance Plan. Mr. Brady stated that EGS would write the Maintenance Plan and they would work with our staff to find out if we had the internal capabilities to inspect and maintain the system in accordance with the plan procedures. Mr. Rubino added that as part of EGS' business plan, they are looking into offering contractual services to firms who do not have the resources to implement a maintenance plan.

Mr. Rozansky commented that the Corps of Engineers will be presenting a new Coastal Storm Resiliency Plan to the City. He said that we have asked the City to be engaged and expect that we will be going forward. Mr. Rozansky asked how the Master Drainage Plan could tie into the Corps' effort or if it should be a separate initiative. Mr. Brady said that the Corps is interested in flooding, and the timing of that project is unknown. He recommended not to tie the two initiatives together, but to stay apprised of what they may ultimately propose.

Chair Ruppert thanked Mr. Rubino and Mr. Brady for their presentation and taking the time to answer questions.

Initial Rankings

Chair Ruppert said EGS answered all his concerns. He stated they are extremely well qualified, and the NAA is fortunate to have them as a partner. Commissioner Burns said that he was ready to make a motion.

Staff Feedback

There was no staff feedback.

Final Rankings

Commissioner Burns made a motion to rank EG Solutions, Inc. as the No. 1 ranked firm for the master drainage consulting services project to present to the full Board of Commissioners for approval at the regular Board meeting on February 16, 2023.

Chair Ruppert seconded. The motion passed 2-0 unanimously.

There were no public comments.

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/ MEETINGS

There were no additional comments or requests/meetings.

G. ADJOURN

The meeting adjourned at 10:26 a.m.

Christopher A. Rozansky
Secretary

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Board of Commissioners
Notice of Consultant Selection Committee Meeting

FINAL AGENDA

General Aviation Terminal, Larson Conference Room, 160 Aviation Drive N., Naples, FL
Tuesday, January 31, 2023
9 a.m.

Commissioner Kerry C. Dustin – Chair
Commissioner Rick Ruppert – Vice Chair, Consultant Selection Committee Chair, Audit Committee Member
Commissioner Rita Cuddihy – NCC and TAC Liaison
Commissioner Robert P. Burns – Consultant Selection Committee Member, Audit Committee Member
Commissioner Terrence W. Cavanaugh – Audit Committee Chair
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Consultant Selection Committee regarding an item listed on the Agenda, please complete a Speaker Registration form and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to Committee members or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Committee with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. DISCUSSION ITEM (Public comments accepted for each item; 5 minute limit)

1. Interviews Response to Request for Qualifications and Proposals (RFP) #22-5518, Master Drainage Consulting Services

    a. EG Solutions, Inc.

E. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

F. ADJOURN

Information on Discussion Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

NOTE: The Consultant Selection Committee is comprised of Committee Chair Ruppert and Commissioner Burns. All NAA Commissioners are welcome to attend and can "opt in" to participate and vote.