



The City of Naples Airport Authority

REQUEST FOR PROPOSALS (RFP)

RFP #22-5512-Executive Search Firm Consulting Services

ADDENDUM NO. 1

June 30, 2022

The following Addendum is hereby made a part of the RFP and shall be included with all Contract Documents.

Q1. How many vendors do you intend to award for this contract?

A1. One

Q2. Can you please provide us with an estimated or NTE budget allocated for this contract?

A2. Estimated budget for executive recruitment services for FY23 is \$40,000.

Q3. Is this a new contract or are there any incumbents? If yes, could you please let us know the incumbent name and also, is the incumbent eligible to submit the proposal again?

A3. The current contract is in its last renewal period. Yes, they are eligible to submit a proposal again.

Q4. Could you please share the previous spending on this contract, if any?

A4. FYTD22 is \$37,000; FY21 was \$39,092

Q5. Is this opportunity for Direct Hire Services or Temporary Staffing Services?

A5. Direct hire services for management and executive positions.

Q6. Is it an onsite/offsite work and what is the place of performance?

A6. All work is onsite at Naples Airport Authority, 160 Aviation Dr. N., Naples, FL 34104

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ADDENDUM NO 1, Continued

June 30, 2022

Q7. Are we required to provide a candidate resume with our proposal?

A7. No

Q8. Is subcontracting mandatory?

A8. No

Q9. Do we need to provide the insurance certificate with our proposal? Can we Provide sample insurance with our proposal?

A9. No.

Q10. What price model are we required to follow? Are we required to provide Direct Hire fee or Hourly Bill Rates?

A10. Price model is at the choice of the proposers.

End of Addendum No. 1